

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

From: Department of Health/Adult Mental Health Division
Department/Division/Agency

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Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

Provision of targeted case management services in the Waianae area of the island of Oahu for adults with severe and persistent mental illness.

Provider Name: Waianae Coast Community Mental Health Center, Inc.	Total Contract Funds: \$150,639 (estimate)	Term of Contract:
Provider Address: 86-226 Farrington Highway Waianae, Hawaii 96792	Contract Funds per Year (as applicable). N/A	From: To: July 1, 2006 Oct. 31, 2006

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The Adult Mental Health Division (AMHD) requests another exemption for the purpose of continuing to contract with the provider for an additional four months while a competitive procurement process is being completed. The continuation of targeted case management services is vital for consumers in the Waianae community.

In the past twelve months, two RFPs for targeted case management services in the Waianae area were issued. For both RFPs, no award was made and Waianae Coast Community Mental Health Center, Inc. (WCCMHC) was the only applicant to submit proposals.

A decision was made to reconfigure services and an RFP for community-based case management, a blending of targeted case management and intensive case management services, was issued on March 14, 2006. It is projected that contracts will be awarded in early July 2006 with new contracts scheduled to start on November 1, 2006. The requested exemption for a four month period will allow for the evaluation of proposals, possible protests, negotiation with providers, and the execution of contracts. It is in the best interests of the State and its consumers for the continuation of services by WCCMHC during the completion of the procurement process.

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Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

The proposed provider is currently providing targeted case management services and was initially selected through the RFP process.

A description of the state agency's internal controls and approval requirements for the exempted procurement:

The AMHD Chief has reviewed and approved the exempted procurement. The services will be monitored by contracts, fiscal, performance improvement, and service staff.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Thomas W. Hester, M.D., AMHD Chief
Amy Yamaguchi, AMHD Public Health Administrative Officer (PHAO)
Robbyn Takeuchi, AMHD Case Management Services Director

Direct questions to (name & position):
Amy Yamaguchi, PHAO

Phone number:
586-4681

e-mail address:
amy.yamaguchi@doh.hawaii.gov

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☒

I certify that the information provided above is to the best of my knowledge, true and correct.


Department Head Signature

JUN 23 2006
Date

Chiyome Leinaala Fukino, M.D.
Typed Name

Director of Health
Position Title

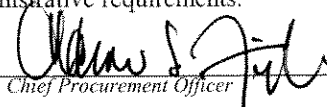
Chief Procurement Officer's Comments:

Approval is until the new contract commences or October 31, 2006, whichever is sooner.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied


Chief Procurement Officer

7/5/06
Date

cc: Administrator
State Procurement Office